

## **Sprint Retrospective Meeting Minutes**

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 4:00 PM

End time: 4:15 PM

What went wrong?

- Did we do a good job estimating our team's velocity?
  - Yes
- Did we do a good job estimating the points (time required) for each user story?
  - Yes
- Did each team member work as scheduled?
  - Yes

What went right?

- Timely meetings and team cooperation.
- Matching team strengths to the initial components of the project.

How to address the issues in the next sprint?

- How to improve the process?
  - Better communication
  - More regular updates of individual progress
- How to improve the product?
  - Complete a working prototype to begin testing
  - Add profile pictures for employees and staff.